

File No. Student Grievances / COE/2023

NATIONAL SUGAR INSTITUTE

An ISO 9001-2015 Certified Institute

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

(Government of India)

Date: 01.08.2023, Kanpur

Notice

All the students of various courses are hereby informed that Scrutiny and Challenge Evaluation form are available at Education Department. Those who wish to request for scrutiny / Challenge Evaluation for the examination held in the month of May – June 2023 may kindly fill the Scrutiny / Challenge Evaluation in line with the instructions and submit the same to the education department by 10.08.2023. Request submitted after 10.08.2023 will not be considered in any case.

Forms can also be downloaded from institute's website <https://nsi.gov.in>

9/08/23
(Virendra Kumar)

Sr. Instrument Engineer &
Controller of Examinations

Copy to:

1. PS to Director
2. PA to SAO
3. Education Incharge
4. TO(IE) for hosting on website
5. All notice boards

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Instructions for Scrutiny and Challenge Evaluation

Scrutiny:

- (i) Student will have to apply for scrutiny by filling and submitting the scrutiny form after depositing the scrutiny fee of Rs. 500 /- per subject within the 07 days of declaration of result. The deposited fee will not refundable in any case.
- (ii) In this procedure the answer booklet of that particular subject will be opened in front of the scrutiny committee constituted by the Director, NSI Kanpur.
- (iii) The committee will re-total the marks obtained by the student and check for unevaluated answers if any and the report will be given within 03 days from the date of receipt.
- (iv) In case of any unevaluated question or mistake in marks total the updated marks will be registered on the copy and correspondingly result will be updated.

Challenge Evaluation:

- (i) Student will have to fill the Challenge Evaluation form by depositing the fee of Rs. 3000 /- per answer booklet with in the 15 days from the declaration of the result. The deposited fee will not be refundable in any case.
- (ii) The challenged answer booklet (Photo copies) will be given to the two different examiners nominated by COE in consultation with Director, NSI Kanpur in such a way that the marks given by one examiner may not be visible to the new examiners.
- (iii) They will evaluate the answer booklet separately and will submit the evaluated answer booklet to the COE within 05 days from the date of receipt.
- (iv) The average will be taken from the marks given by the two examiners and that average marks will be final and will be displayed in the mark sheet unless the average mark is less / more than the marks previously obtained.

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01/08/23



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CHALLENGE EVALUATION – APPLICATION FORM

(Challenge Evaluation fee for each paper is Rs.3,000/-)

To be filled by Student

| | |
|--|--|
| Name of the Student | |
| Father's Name | |
| Roll Number | |
| Course Name | |
| Answer sheet of the Subject / Paper in which challenge evaluation to be made | |
| Fee details | |
| Amount of fee paid : Rs. | |
| Date of Payment of Fee : | |
| DD details / Bharatkosh details : | |
| (Please enclose a copy of proof of remittance of fee) | |
| Place : | |
| Date : | |
| Signature of the Candidate | |

To be filled by office

| | |
|---|--|
| Name of Examiner who evaluated the Answer sheet | |
| Recommendations by the Constituted Committee | |

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SCRUTINY – APPLICATION FORM

(Scrutiny fee for each paper is Rs.500/-)

To be filled by Student

| | |
|--|--|
| Name of the Student | |
| Father's Name | |
| Roll Number | |
| Course Name | |
| Answer sheet of the Subject / Paper in which Scrutiny to be made | |
| Fee details | |
| Amount of fee paid : Rs. | |
| Date of Payment of Fee : | |
| DD details / Bharatkosh details : | |
| (Please enclose a copy of proof of remittance of fee) | |
| Place : | |
| Date : | |
| Signature of the Candidate | |

To be filled by office

| | |
|---|--|
| Name of Examiner who evaluated the Answer sheet | |
| Recommendations by the Constituted Committee | |

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